

PREMISES & ESTATE SECTION

CIRCLE OFFICE, 54-15-4B, 1st Floor,

Srinivasanagar Bank Colony, Ring Road, Vijayawada -520008.

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NOTICE INVITING SEALED BIDS

TENDER NO.	CB/PECOVIJ/GEN/CAN-TOWERS/1942/2022	DATE	26.02.2022
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NOTICE INVITING TENDER

Sealed Tenders are invited from reputed Manufactures/Dealers/Agencies for the following work:-

01.	NAME OF THE WORK	SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF DIESEL GENERATOR (DG) SET MACHINE (TECHNICAL SPECIFICATION AS PER ANNEXURE III)- 25kVA CAPACITY AT BANK OWNED QUARTERS, CANARA TOWERS, CHANDRAMOULIPURAM BENZ CIRCLE, VIJAYAWADA- 520010
02.	QUANTITY	01 Nos. - 25 KVA DG SET
03	EARNEST MONEY DEPOSIT (EMD)	<p>Rs. 4,000.00 (RUPEES FOUR THOUSAND ONLY) BY DEMAND DRAFT OR PAY ORDER IN FAVOUR OF "CANARA BANK CIRCLE OFFICE VIJAYAWADA" PAYABLE AT "VIJAYAWADA".</p> <p>MSE/SSI UNIT WITH NSIC REGISTRATION (REGISTRATION SHOULD VALID UPTO TENDER OPENING TIME AND ALSO APPLIED FOR RENEWAL) FOR THE BOQ ITEMS ARE EXEMPTED FROM PROVIDING EMD. <u>COPY OF NSIC CERTIFICATE WITH AUTHORISED SIGNATORY MUST BE ENCLOSED.</u> APPLICATION OF NEW REGISTRATION NO. WITH NSIC WILL NOT BE ENTERTAINED. BIDDER REGISTERED WITH DGS&D AND PSU UNITS ARE ALSO EXEMPTED FROM SUBMISSION OF EMD, PROVIDED BIDDER SHOULD SUBMIT NECESSARY SUPPORTING PAPERS.</p> <p>FOR UNSUCCESSFUL BIDDERS, EARNEST MONEY DEPOSIT (EMD) WILL BE REFUNDED AFTER FINALIZATION OF ORDER, WITHOUT ANY INTEREST.</p>
04.	SECURITY DEPOSIT	FOR SUCCESSFUL BIDDER(S), ABOVE EARNEST MONEY DEPOSIT (EMD) WILL BE CONVERTED INTO SECURITY DEPOSIT AND WILL BE RETAINED BY CANARA BANK TILL SUCCESSFULLY COMPLETION OF SUPPLY, INSTALLTION AND COMMISSIONING OF BOQ ITEMS INCLUDING ACCESSORIES, WITHOUT ANY INTEREST, SUBJECT TO APPLIED FOR THE SAME.
05.	ISSUE OF TENDER DOCUMENT	26.02.2022
07.	LAST DATE & TIME OF RECEIPT OF TENDER DOCUMENT	RECEIPT UP TO 16.00 HRS. ON 11.03.2022 AT CANARA BANK, CIRCLE OFFICE, VIJAYAWADA
08.	OPENDING OF TENDER (TECHNO COMMERCIAL PART)	AT 17.00 HRS. ON 11.03.2022 AT CANARA BANK, CIRCLE OFFICE, VIJAYAWADA

Signature of Issuing Authority

TENDERER(S)

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BBJ

1. ELIGIBILITY CRITERIA

- i. The bidder should be either **Original Equipment Manufacturer (OEM)** or **Authorized Dealer** (Manufacturer's authorization letter on the OEM's letter head duly signed by authorized signatory are to be submitted).
- ii. The bidder should have not been barred by any PSU / Govt. Department in doing business with them. (Self-declaration to be submitted).

2. SUBMISSION OF BID

- a) All the pages of the Tender document to be signed with Company's seal by the bidders. The rates in the appropriate space in the **BILL OF QUANTITY (BOQ)** of the tender should be properly filled in both in figures and words. No overwriting, use of correction fluid will be allowed. Any correction will be done by scoring out the incorrect entry and inserting the new entry in a legible manner. Both the correction and new entry are to be signed and sealed with Company's seal. **In the event of any difference between figure & words of the quoted rates, the rate in word shall be considered for evaluating the tender.**
- b) The Tender shall be signed by the person legally authorized to enter into commitment on behalf of the Tenderer. **Tenders to be submitted in two parts as per following:**

c) TECHNO-COMMERCIAL PART:

The following documents are to be put into a sealed envelope super scribing "**TENDER NOTICE NO. AND TECHNO-COMMERCIAL PART**":-

- i) Documents in support of **ELIGIBILITY CRITERIA** as per Clause No.2 above. ii) Copy of **GST registration number** of your organisation.
- ii) **Earnest Money Deposit (EMD)** of Rs. 4,000.00 (Rupees Four Thousand only) in the form of Demand draft or Pay Order in favour of "CANARA BANK CIRCLE OFFICE VIJAYAWADA" payable at "VIJAYAWADA". For the successful bidder, this EMD amount will be converted into Security Deposit and will be retained till successfully completion of supply and commissioning of BOQ items including accessories, without any interest, subject to applied for that.

d) PRICE PART

Properly filled up BILL OF QUANTITY (BOQ) duly sealed and signed shall have to put into another sealed envelope superscribing "**TENDER NOTICE NO.**" and "**PRICE PART**".

e) The above Two sealed envelope i.e. 'TECHNO-COMMERCIAL PART' and 'PRICE- PART' are to be put into a sealed envelope superscribing "TENDER NOTICE NO./NAME OF WORK" and are to be submitted at CANARA BANK CIRCLE OFFICE, VIJAYAWADA on or before the last date & time of submission of offer.

3. EXEMPTION FOR MICRO & SMALL ENTERPRISES:

- i) Micro & Small Enterprises (MSEs) units registered with National Small Industries Corporation (NSIC) will be given following benefits: - a) Issue of Tender set free of cost;
b) Exemption from payment of Earnest Money Deposit (EMD);
- ii) Firms registered with NSIC under its "Single Point Registration Scheme" (Exemption will apply only to items / service indicated under description of work / supplies / services & value up to which the firms are registered with NSIC). To obtain above benefits, firms should necessarily submit valid copy of the Registration Certificate issued by NSIC. **Firms in the process of obtaining NSIC Registration will not be considered for the benefits.**

4. All costs and expenses incidental to preparation of the tender, discussion, conference, pre award discussion with CANARA BANK shall be to the account of the Tenderer and CANARA BANK shall bear no liability whatsoever on such cost expenses.

5. Conditional tenders may be rejected and no additional clause will be entertained.

6. The award of the order or rejection of the bidder's offer and/or cancellation of the tender will be made at the absolute discretion of CANARA BANK. CANARA BANK reserves the right to cancel or accept or reject any or all

tender(s), whether lowest or otherwise, without assigning any reason(s) whatsoever thereof. Bidders shall not be entitled to claim any cost, charges or expenses incidental to or incurred by him through or in connection with the preparation and submission of the Tender/Offer to CANARA BANK.

7. OPENING OF FINANCIAL BID:

Price offer of only those bidders will be opened whose Technical offers are found to be qualified and acceptable to CANARA BANK. Bidder's representative may attend the Price offer opening. The qualified parties shall be notified with date and time of opening of the Price Offer.

8. EVALUATION OF BIDS:

Tenders will be evaluated based on **Techno-commercial** and **Financial Bid**. In case of **Techno-commercial bid**, tenders will be evaluated on the following basis

- (i) Original Equipment Manufacturer/Authorized Dealer Certificate from OEM.
- (ii) Self Declaration certificate that the bidder is not barred by any PSUs / Govt. Dept.
- (iii) Copy of **GST registration** number, Provident fund registration no. of bidder's organisation duly signed with official stamp should be furnished;
- (iv) Submission of EMD amount of Rs. 4,000.00 or exempted as per our NIT (copy of NSIC certificate must be enclosed);
- (v) **Substantive Responsiveness of the Bid** i.e. a substantially non-responsive bid shall be rejected by the Purchaser.
- (vi) Submission of tender document duly signed with official stamp;

The Purchaser may waive any minor infirmity or non-conformity or irregularity in the bid which does not constitute an equipment deviation. **Financial Bid** of only those bidders who qualify in Technical Bid shall be opened at the time & date to be notified separately.

The Financial Bid will be evaluated on the ranking that shall be carried out on the landed price of equipment offered inclusive of all taxes and other statutes. The Purchaser does not bind himself to accept the lowest or any tender and reserves to himself the right to accept the whole or any part of the tender and altering the quantities offered and tenderer shall supply the same at the rate quoted.

9. PURCHASER'S RIGHT TO ACCEPT AND/OR TO REJECT ANY OR ALL BIDS:

The Purchaser does not bind himself to accept lowest or any other tender/bid and has the right to cancel the bidding process and reject all bids at any time prior to award of the contract without assigning any reasons whatsoever and without thereby incurring any liability to the affected bidder on the grounds for the purchaser's action.

10. NOTIFICATION OF SUCCESSFUL BIDDER:

Prior to the expiration of the bid period, the Purchaser will notify the successful bidder in writing by registered letter or fax or e-mail that its bid has been accepted.

11. POST BID CLARIFICATIONS:

No post bid clarifications at the initiative of the bidders shall be entertained and any effort by the bidders to influence the Purchaser in the purchaser's bid evaluation, bid comparison or award of the contract shall result in rejection of the bid.

12. ADVANCE PAYMENT:

No advance payment shall be made.

GENERAL CONDITIONS OF THE CONTRACT

1. PRICE APPLICABILITY:

Prices quoted by the bidder in the Price Bid Schedule shall remain valid for a period of 01 (One) year from the date of issuing Purchase order.

2. STANDARDS:

The equipment supplied under the contract shall conform to the standards mentioned in the Technical Specifications at Annexure -III.

3. PATENT RIGHTS:

The supplier shall indemnify the Purchaser against all third party actions / claims of infringement of patent, trademark or industrial design rights arising from the use of equipment or any part thereof.

4. INSPECTION AND TESTS:

- i) Manufacturer's Test Certificate by CANARA BANK (Quality Assurance) and/or their authorized representative.
- ii) The Purchaser or its representatives shall have the right to inspect and test the equipment for their conformity to the specifications. The purchaser may also appoint an agency for this purpose. Where the Purchaser decides to conduct such tests on the premises of the Supplier, all reasonable facilities and assistance like testing instruments and other test gadgets including access to the drawings and production data shall be furnished to the Inspector free of costs. If the tested equipment fail to conform to the specifications, the Inspector may reject them & the supplier shall either replace the rejected equipment or make alteration necessary to meet the specifications requirements free of cost to the purchaser. iii) Notwithstanding the pre-supply tests and inspections, the equipment on receipt in the Purchaser's premises shall also be tested and if any equipment or part thereof is found defective, the same shall be replaced free of cost to the Purchaser.
- iii) If any equipment, before it is taken over, is found defective or fails to fulfill the requirements of the contract, the Purchaser shall give notice to the supplier setting forth details of such defects or failures and the Supplier shall make the equipment good or alter the same to make it comply with the requirements of the contract within a period not exceeding One (01) months of the initial report. These replacements shall be made by the Supplier, free of all charges, at the site(s).
- iv) As regard to the Inspecting Authority and other details, please refer to Special Conditions of the contract.

5. WARRANTY:

- i) The supplier shall give warranty that equipment to be supplied shall be new and free from all defects and faults in equipment, workmanship, and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for equipment of the type ordered and shall perform in full conformity with the Technical specifications **as per Annexure III**. The Supplier shall be responsible for any defects that may develop under the conditions provided by the supplier and under proper use, arising from faulty equipment, design or workmanship such as corrosion of the equipment, inadequate contact protection, deficiencies in circuit design and or otherwise and shall remedy such defects at his own cost when called upon to do so by the Purchaser who shall state in writing in what respect equipment are faulty. This warrantee shall survive inspection or payment for, and acceptance of equipment after the equipment has been taken over.
- ii) **Comprehensive onsite warranty for 01 (one) year for all the supplied equipment. Services and replacement of defective spares under warranty will be provided free of cost at sites.**
- iii) If it becomes necessary for the supplier to replace or renew any defective portion / portions of the equipment under this clause, the provisions of the clause shall apply to the portion / portions of equipment's replaced or renewed or until the end of the warranty, which period ends later on. If any defect is not remedied within a reasonable time, the Purchaser may proceed to get the work done at the Supplier's risk and expenses, but without prejudice to any other rights which the Purchaser may have against the Supplier in respect of such defects.

- iv) Replacement under warranty clause shall be made by the Supplier free of all charges at site including freight, insurance and other incidental charges.

6. SUB-LETTING:

The Bidder cannot assign or transfer and sub-contract its interest / obligations under the contract without prior written permission of the Purchaser.

7. LIQUIDATED DAMAGES:

- i) The date of the delivery of the equipment stipulated in the acceptance of LOI or Order should be deemed to the essence of the contract and the delivery must be completed not later than the dates specified therein. Extension in delivery period will not be given except in exceptional circumstances. Should, however, deliveries be made after expiry of the contract delivery period and accepted by the consignee, such deliveries will not deprive the Purchaser of the right to recover Liquidated Damages.
- ii) In case the supplier fails to supply the equipment against the order, the same shall be procured from other suppliers at the cost and risk of the Supplier and the excess money will be recovered from any dues of the party.
- iii) For late deliveries, as **liquidated damages, a sum equal to 2% (Two percent)** of the price of any equipment not delivered or total order value in case where part delivery is of no use to the Purchaser, for a week or part of a week, **subject to maximum limit of 10% of the total order** will be recovered from the Supplier. The Purchaser also reserves the right to cancel the order and forfeit the Performance Bank Guarantee or Bank Draft and may also debar the Supplier for future purchases.
- iv) Liquidated damages can be recovered from any dues of the supplier.

8. PACKING:

The Supplier shall ensure that all the equipment are securely and adequately packed to ensure safe arrival at the destination fully withstanding all hazards such as rough handling etc. during transit of the equipment.

9. REPLACEMENT OF DEFECTIVE EQUIPMENT:-

- i) if any equipment or any part thereof, is found defective or fails to meet the requirements of the contract, before it is accepted, CANARA BANK shall give the Supplier a notice setting forth details of such defects or failures and the Supplier shall forthwith arrange to set right the defective equipment or replace the same by the good one to make it comply with the requirements of the contract. This, in any case, shall be completed within a period not exceeding one (1) month from the date of the initial report pointing out the defects. The replacement or rectification shall be made at site by the Supplier free of cost.
- ii) Should the Supplier fail to do the needful within this stipulated time frame, the purchaser reserves the right to reject the equipment in full or in part and get it replaced at the cost of the Supplier. The cost of any such replacement made by the Purchaser shall be deducted from the amount payable to the Supplier against this Purchase Order/LOI.
- iii) If any equipment or part thereof is lost or rendered defective during transit, pending settlement of the insurance claim, fresh order shall be placed on the supplier for such loss or defective equipment and the Supplier shall arrange to supply the same within three (3) months of such order at the same prices and on the same general terms and conditions as mentioned in this Purchase Order/LOI.
- a) If the supplier fails to deliver any or all the equipment within the time period specified in the contract or any extension thereof granted by the Purchaser.
- b) If the supplier fails to perform any other obligation(s) under the contract; and
- c) If the supplier, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such longer period as the Purchaser may authorize in writing) after receipt of the default notice from the Purchaser.

d) On a notice period of 30 days.

In the event the Purchaser terminates the contract in whole or in part pursuant to above para, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, equipment similar to those undelivered and the supplier shall be liable to the Purchaser for any excess cost for such similar equipment. However, the supplier shall continue the performance of the contract to the extent not terminated.

SPECIAL CONDITIONS OF CONTRACT

1. PRICE BASIS:

F.O.R destination is Canara Towers, Chandramoulipuram, Sriramnagar Colony, Benz Circle, Vijayawada- 520010

2. PAYMENT TERMS:

Payment will be released by CANARA BANK in Indian Rupees as follows:-

- i) 90% payment within 30 (thirty) days from the date of supply and installation at the F.O.R. destination.**
- ii) 10% within 30 (thirty) days of successfully commissioning at F.O.R destination, subject to certificate from the inspecting agency that supplied equipment have been successfully installed and used satisfactorily.**
- iii) No payment will be made for equipment rejected on testing.**

3. PAYING AUTHORITY:

PREMISES AND ESTATES SECTION, CANARA BANK CIRCLE OFFICE, VIJAYAWADA

4. CONSIGNEE:

PREMISES AND ESTATES SECTION, CANARA BANK CIRCLE OFFICE, VIJAYAWADA

5. INSPECTION AUTHORITY:

Manufacturer's Test Certificate and QA(CANARA BANK) or their authorized representative;

6. DELIVERY SCHEDULE:

Within 07 (Seven) Days from the date of issue of Purchase Order / LOI, whichever is earlier.

7. DELIVERY PLACE:

Delivery of machineries along with all accessories will be made at Canara Towers, Chandramoulipuram, Sriramanagar Colony, Benz Circle, Vijayawada

8. LIQUIDATED DAMAGES (LD):

A sum equal to 2% of the Purchase Order value per week or part of a week of any equipment/ services not delivered within stipulated time period or total order value in case where part delivery is of no use to the Purchaser will be recovered from the Supplier's bill, subject to maximum limit of 10% of the total Order value.

9. SECURITY DEPOSIT:

Earnest Money deposited by the successful bidder(s) will be converted into security deposit and will be retained till successfully completion of supply, installation and commissioning of DG set including accessories at HPY, without any interest, subject to applied for that.

10. WARRANTY:

Comprehensive onsite warranty is for 01 (One) years for all equipment. Services of the supplied machinery, repair and replacement of defective spares under warranty will be provided free of cost at sites.

After expiry of the warranty period, the supplier shall enter into an **Annual Maintenance Contract (AMC)** with the Purchaser for a period of 02 (two) years for equipment in respect of which such AMC are required by the purchaser.

11. SERVICE LEVEL AGREEMENT (SLA):

DG Set should not be down for more than 03 Calendar days in a month. Otherwise, penalty of Rs. 100/- per day per equipment is liable to be imposed upon the Supplier. **The successful bidder shall be required to sign the Service Level Agreement as per Annexure-II with the purchaser based on the operation requirements.**

12. DOCUMENTS:

Machineries should be supplied along with relevant document as mentioned in Annexure III.

FORMATION FOR SERVICE LEVEL AGREEMENT (SLA)

Terms of the Service Level Agreement (SLA) would be as under:-

01. **All the supplied equipment under Purchase Order should be under 01 (ONE) YEARS onsite comprehensive warranty including service & repair of spare parts and replacement of defective spare parts.**
02. Bidder guarantees an uptime of 95% for the entire system failing which a penalty of Rs. 100/- (Rs. One hundred) per day per equipment will be recovered from the Performance Guarantee or any Payment due to the supplier.
03. The response time for maintenance call of equipment should not exceed 24 hours. The Service down time should not exceed 48 hours from the time at which the complaint was made. If the down time is more than the stipulated period, the Supplier will provide a stand by Service. In case the Service is not provided or an alternative Service not arranged within the stipulated period from the time of failure report, then the Purchaser may choose to get the same Service from any other agency and the cost and expenditure incurred therein shall be recoverable from the Supplier.
04. In case the equipment is not made operational within 30 days from the lodging of the complaint, Performance Guarantee provided by the supplier to CANARA BANK shall be invoked in respect of equipment during warranty period.
05. All other suitable terms & conditions from the above tender would be made part of this.

The Down time of the equipment starts from the time CANARA BANK's complaint is logged in at the supplier's address as provided by the bidder for entertaining complaints. Any delay in this shall be excluded from the availability calculations. The complaint can be logged during working hours (9.00 AM – 06.00 PM on all working days, excluding Sundays & National Holidays).

Annexure – III
Technical Specification for DG SET

1. **25 KVA DG SET:** 25 KVA Generator set comprising of suitable :
“**Kirloskar/Mahindra/Ashok Leyland/ Cummins/ Greaves Power/ Similar model**” make Diesel Engine-water cooled, Turbo Charged, Battery start type-coupled with **STAMFORD/CROMPTON** make AC, 3PH, 415V, 50HZ-Alternator, both mounted on a common base frame complete with fuel tank, Control Panel, AVR, 12V Batteries with leads, Silencer/Exhaust, Hooking Eye bolt arrangement for lifting etc. complete. The DG-Set should have **Acoustic Enclosure**. Battery make should be **Exide** and to be supplied along with the DG-Set.

NB: Manual speed control of fuel pump is preferable instead of “Electronic Governor”.

Documents to be submitted along with material:

- a) Test certificate of Engine
- b) Engine Part catalogue -- 1no soft copy & 1 no hard copy.
- c) Engine Operator Manual -- 1 no soft copy & 1 no hard copy.
- d) Alternator Part catalogue & operation manual **each**-1 no soft copy & 1 no hard copy.
- e) Test certificate of Alternator;
- f) Battery warranty certificate/card;
- g) Alternator Installation, service & maintenance manual of total assembled machine; h)
DG Set warranty certificate.

PRICE BID

BILL OF QUANTITY (BOQ)

NAME OF THE WORK: SUPPLY AND COMMISSIONING OF DIESEL GENERATOR (DG) SET MACHINE (TECHNICAL SPECIFICATION AS PER ANNEXURE III) OF 25kVA CAPACITY AND SHOWING ITS SATISFACTORY PERFORMANCE TO THE PURCHASER AT CANARA TOWERS, CHANDRAMOULIPURAM, BENZ CIRCLE, VIJAYAWADA

Sl. No.	Item	MAKE	MODEL NO.	Qty. (in nos.)	BASIC UNIT RATE (Rs.)	GST	TOTAL UNIT PRICE (Rs.)	<u>F.O.R.</u> DESTINATION PRICE (TRANS-PORTATION, PACKAGING, INSURANCE ETC.) (in Rs.)
(1)	(2)	(3)	(4)	(5)	(6)	7	(9=6+7)	(10)
02.	<u>25 KVA DG SET</u> (As per Annexure III)			01				

NOTE TO BOQ:

- (1) Bidder should fill up all the columns of the above BOQ. If any columns of the above BOQ are not relevant / applicable to the bidder, then bidder should strike out or mentioned "NOT APPLICABLE" in the respective columns.
- (2) GST amount shall be mentioned separately
- (3) Rate to be mentioned both in Figures and Words. In the event of any difference between figure & words of the quoted rates, the rate written in word shall be considered for evaluating the tender.
- (4) Please mention separately the name of cost included in F.O.R. destination price at Sl. No (10) of above BOQ.